



## **Job Opportunity Human Resources Manager**

Three Corners Health Services Society is currently recruiting for the full-time position of Human Resources Manager.

### **QUALIFICATIONS**

- Degree in Human Resources Management or related field
- CHRP designation or working toward CHRP designation considered an asset
- Knowledge of legislation on Labour Code, Occupational Health and Safety, Privacy, Human Rights, and Employment Law
- Knowledge and experience in disability management, training and development, employee engagement, performance management and other areas
- Competence in some or all of the following areas: conflict resolution, relationship building, leadership & teambuilding, strategic performance, innovation, and analytical thinking.
- Ability to work independently and build effective interpersonal relationships
- Strong team orientation, maturity, professionalism and customer service attitude
- Ability to plan and develop training programs and personal development plans

### **Experience**

- 5 plus years of human resources work experience with proven generalist proficiency in human resource management
- Experience building capacity of leadership team and undertaking employee relations activities
- Experience investigation, training and eliminating bullying and harassment

To apply, please email your resume with contact information of 2 most recent supervisors to:

Lori Sellars, Executive Director  
Three Corners Health Services Society  
Fax: (250) 398-9824  
Email: [lsellars@threecornershealth.org](mailto:lsellars@threecornershealth.org)  
Closing Date: February 20, 2018