



Request for Qualifications Speech and Language Therapy Services 2017-2018 School Year

It is the intent of the Three Corners Health Services Society (TCHSS) to award a contract of 3 days per month for Speech and Language Therapy Services by a registered professional as a result of issuing this Request for Qualifications.

Applicants shall demonstrate the ability to provide a comprehensive program for services for Speech and Language Therapy to a variety of age groups. The successful applicant will be required to provide confirmation of current registration with the College of Speech and Hearing Health Professionals of BC, as well as, active WCB coverage.

Scope of Work

The Speech and Language services, to be delivered by the applicant, will include the following:

- Comprehensive assessments
- Working in partnership with parents and school staff as appropriate to identify and interpret assessment results, as well as, establish individualized goals and objectives for each child accessing services
- On-going therapy sessions
- Using appropriate materials and resources to support speech and language therapy services
- Facilitating presentations
- Participating in all required team meetings
- Developing reports as required by the TCHSS

References

Applicants submitting an application must provide a minimum of two (2) references in which similar contracts have been fulfilled by the applicant. This reference list must include the name, address, and telephone number of a key contact person and brief description of the services provided.

Cost

Applicants must describe and define costs associated with an annual contract for Speech and Language Therapy. The proposal cost must include all costs for services and reimbursement for travel, postage, etc. in order to perform in accordance with this scope of services.

Contact Person

All questions and inquiries regarding the RFQ specifications should be directed to Tasha Cunningham, Programs Manager, 250-398-9814 or tcunningham@threecornershealth.org

Proposal Evaluation

Select applicants meeting all requirements may be requested to present an oral presentation in which key areas of the application will be discussed.

Applicants will be evaluated on the following criteria:

- Qualifications of the applicant;
- Demonstrated expertise and past experience in conducting similar services;
- Cost of applicant;
- Contract terms.

It is the responsibility of the applicant to submit an application which best demonstrates meeting the requirements outlined in this Request for Qualifications. The applicant may elect to include additional information not specified in the RFQ. The Request for Qualifications and the application submission shall be the basis for a contract awarded.

Applications should be addressed to:

Lori Sellars, Executive Director
150 North 1st Avenue
Williams Lake, BC V2G 1Y8

Applications can be submitted in the following ways:

Mail

Attn: Tasha Cunningham, Programs Manager
Three Corners Health Services Society
150 North 1st Avenue
Williams Lake, BC V2G 1Y8

Email

tcunningham@threecornershealth.org